

**TIME  
ATTENDANCE**

## **PAYROLL MANAGEMENT SYSTEM**



**Payroll Management System is the system by which an employer can manage the salaries of the employees. It includes salary, allowances, deductions, and net payable to the employees. It also deals with the generation of pay-slips. Complicated Computations that are performed manually can be automated using the payroll system.**

**Ensuring employees are paid accurately and on time is a significant part of the business priority for every organization. Our Payroll Management System reduces the burden associated with employee payments and at the same time makes the management of employee payroll transparent offering complete control of the payroll run.**

## **TIME ATTENDANCE**

Payroll Management System is comprehensive and flexible payroll software that allows managing of both contract and permanent employees payroll processing with flexible pay periods. The tight integration with the Time & Attendance module and minimal manual entries/calculations makes the payroll processing fully automated and completely error-free. Statutory compliance including the deduction of ESI, PF, Professional Tax, TDS etc. are handled in a completely automated manner.

### **KEY FEATURES**

- # Complete pay runs in a few steps with fully automated payroll calculation.
- # Configurable pay structure/pay slabs/salary templates for each employee & employee type.
- # Configurable pay periods/payment cycles.
- # Easy capture of one-time/ad-hoc earnings.
- # Flexible earnings and deduction formulas.
- # Track loans and salary advances.
- # Employee emoluments, Salary hold / release.
- # Calculate employee increments while maintaining increment history.
- # Generate customized pay-slips with salary breakdown & deductions.
- # Auto-mailing of pay-slips to employees & transfer Instructions to Bank.
- # Provision for uploading documents for TDS calculation with approval.
- # Management of statutory compliance including ESI, PF, Professional Tax, etc.
- # Export reports like Pay Book, Bank Advice.
- # Secure access to payroll details with role-based access.